

CIOB IN SCOTLAND AWARDS LUNCH 2022

Friday 16 September 2022

DoubleTree by Hilton Hotel,
36 Cambridge Street, Glasgow G2 3HN

12 Noon · Lounge suits



CIOB
Awards

Nominations are invited for the

CIOB IN SCOTLAND AWARDS LUNCH 2022

AWARDS CATEGORIES

- Graduate Award
- Inspirer of the Year / Mentor Award
- Construction Innovation Leader
(Modern methods of construction implementation)
- Site Manager of the Year
- Project Manager of the Year
- Sub-Contractor of the Year
- Open Award (CIOB family)
- Scottish Trailblazer of the Year

LAST DATE FOR RECEIPT OF SUBMISSIONS IS **31 MAY 2022**

Nominee:

Project Title:

Confidentiality will be observed in respect of the information associated with this nomination form.

The winners will be announced at the Awards Lunch 16 September 2022

All enquiries to: Lynne Mckay, Regional Manager Scotland

Lmckay@ciob.org.uk Tel: 01344 630841

ON COMPLETION, THE APPLICATION FORM AND SUPPORTING EVIDENCE SHOULD BE SENT TO:

**(Preferably by email) to lmckay@ciob.org.uk or by post to:
CIOB, 1 Arlington Square, Downshire Way, Bracknell, RG12 0WA**

Please read the attached Instruction Sheet before completing this application form

PART I (to be completed by the Nominator)

NOMINEE

1. Details of the person recommended for an award

- 1. Name
- 2. Home address
- 3. Tel. No. (business) (home)
Email
- 4. Is the Nominee a member of the CIOB or any other professional body?
If yes, state class of membership
- 5. Name and address of Nominee's employer
- 6. His/Her job title whilst in charge of the project
- 7. Please include a brief career history for the nominee - maximum 1 page.

PROJECT

2. The Category and project where applicable for which the Nominee is recommended

- 1. Title
- 2. Location
- 3. Client: Name
- 4. Address
- Tel. No E-mail
- 5. Citation(s) maximum 2, (circa 500 words), indicating why the nominee is deserving of consideration for an award.

NOMINATOR

3. Details of the Nominator:

(Client, the client's representative, design team, Nominee's supervisor, other)

- 1. Name
- 2. Name of company or organisation
- 3. Address
- 4. Tel. No. (business) (home)
- 5. Type of business or occupation
- 6. Job title of nominator

INSTRUCTIONS FOR FILLING OUT APPLICATION FORM

Part I To be Completed by the Nominator

- This section should include the details of the Nominee, Project and Nominator.
- A brief career history of the Nominee (max 1 page), should also be attached for this section.

CONDITIONS AND PRESENTATIONS OF YOUR ENTRY

1. The awards are intended for individuals, therefore joint nominations, e.g. for outstanding teamwork, are not acceptable.
2. Examples of individuals work must relate to projects completed between 1 January 2021 – 31 December 2021.
3. Nominations may be made from managing projects from any area of the Built Environment.
4. Entries are restricted to projects carried out in Scotland.
5. Nominations must be made on those prescribed form and the candidate for an award may not apply personally.
6. Nomination forms must be completed in full and give sufficient information to enable the adjudicating panel to assess merit.

THE FIRST ASSESSMENT WILL BE SOLELY BASED UPON WRITTEN SUBMISSIONS FROM WHICH A SHORT LIST OF FINALISTS WILL BE MADE.

7. **NOTE: The decisions of the adjudicators are final and binding and no discussion or correspondence will be entered into relating to any of their decisions.**
8. The Institute reserves the right to adjust the categories and in the light of the nominations received or not award.
9. The first stage of the competition is a desktop assessment based on the submission. Those candidates who have been short listed from this process will be put forward as finalists.
 - All entrants will be advised of their progress by July 2022.
 - In the second and final stage the adjudicators will ONLY assess projects of the entrants who have been short listed as finalists and a site visit may be required.
 - Should a site visit be required the finalists will be asked to arrange suitable meeting rooms to facilitate the visit and interview by the adjudicators.
 - The adjudicators reserve the right to contact the referees independently.

LAST DATE FOR RECEIPT OF SUBMISSIONS IS **FRIDAY 31st May 2022**

Please ensure you have enclosed the following with your entry:

1. Completed nomination form.
2. Citation(s).
3. Project report, not exceeding 500 words.
4. Brief career history.
5. Jpg head and shoulders photo of nominee.
6. Not more than six stage photographs (black and white or coloured) appropriately captioned.

CATEGORIES

CIOB in Scotland Graduate Award

This award is open to Full time students/graduates at both Further Education Colleges and Universities studying a course at HNC level or above relating to the built environment.

You can be entered by your College or University. We will look for evidence of your achievements within the timeframe of the last 12 months.

This award is free to enter and the following criteria will be used to assess entries:

Why do you wish to nominate this candidate? (max 500 words)

- Demonstration of a high level of progression and consistency within their chosen programme.
- Consistently display of a high level of commitment to their own personal and professional development.
- Demonstration of continual progression and applied professionalism within their course and within employment or extra curriculum activities.

Why should this candidate be considered for this award? (max 500 words)

- Why is this candidate different from others in a similar position? What makes them stand out on their course?

It should be noted that this award is not made solely on the basis of academic achievement, the contribution mentioned above refers to such things as – leading role in student groups, membership development, active role within a CIOB Tomorrow's Leaders group or Hub.

Supporting documentation – 1 image file of candidate

CIOB in Scotland Inspirer of the Year / Mentor Award

This is for candidates who have been in the construction industry for 7 years or more and demonstrated excellence in their work, the industry and amongst their peers. Specifically, we encourage those that have made a real difference to the development of their colleagues, subordinates and / or to those studying a career in the built environment.

You can be entered by your employer. We will look for evidence of your contribution within the timeframe of the last 12 months.

This award is free to enter and the following criteria will be used to assess entries:

Why do you wish to nominate this candidate? (max 500 words)

- Judges will look for:
 - Evidence of being part of the built environment for a period of more than 7 years.
 - Role of the candidate.
 - Career achievements to date.
 - How has this candidate made a significant difference to colleagues, subordinates and/ or those studying a career in the built environment.

Supporting documentation – 1 image file of candidate

CIOB in Scotland Construction Innovation Leader

This is for candidates who have made a significant difference to construction implementation through innovative working. Specifically, we encourage those that have made a real difference to the business or projects they have been involved with.

You can be entered by your employer. We will look for evidence of your contribution within the timeframe of the last 12 months.

This award is free to enter and the following criteria will be used to assess entries:

Why do you wish to nominate this candidate? (max 500 words)

- Judges will look for:
 - Role of the candidate.
 - Specific innovation from the candidate in implementing a modern method of construction.
 - How has this candidate benefited the employer, industry and their colleagues?
 - Why is this candidate different from others in a similar position? What makes them stand out in a business?
 - How does this candidate demonstrate innovation their work, industry, amongst their peers and within society?
 - Testimonials – from third parties that have worked with this candidate.

Supporting documentation – 1 image file of candidate

CIOB in Scotland Site Manager of the Year

This is for Site Managers who have demonstrated excellence in their work, the industry and amongst their peers. Specifically, we encourage those that have made a real difference to the business or projects they have been involved with.

You can be entered by your employer. We will look for evidence of your contribution within the timeframe of the last 12 months.

This award is free to enter and the following criteria will be used to assess entries:

Why do you wish to nominate this candidate? (max 500 words)

- Judges will look for:
 - Role of the candidate.
 - Site details you are nominating for (details of one specific site/project).
 - How has this candidate made a mark on the employer, industry and their colleagues?
 - Why is this candidate different from others in a similar position? What makes them stand out in a business?
 - How does this candidate demonstrate excellence in their work, industry, amongst their peers and within society?
 - Testimonials – from third parties that have worked with this candidate.

Supporting documentation – 1 image file (1 of candidate and up to 5 of site/project)

CIOB in Scotland Project Manager of the Year

This is for Project Managers who have demonstrated excellence in their work, the industry and amongst their peers. Specifically, we encourage those that have made a real difference to the business or projects they have been involved with.

You can be entered by your employer. We will look for evidence of your contribution within the timeframe of the last 12 months.

This award is free to enter and the following criteria will be used to assess entries:

Why do you wish to nominate this candidate? (max 500 words)

- Judges will look for:
 - Role of the candidate.
 - Project details you are nominating for (details of one specific project).
 - How has this candidate made a mark on the employer, industry and their colleagues?
 - Why is this candidate different from others in a similar position? What makes them stand out in a business?
 - How does this candidate demonstrate excellence in their work, industry, amongst their peers and within society?
 - Testimonials – from third parties that have worked with this candidate.

Supporting documentation – 1 image file (1 of candidate and up to 5 of site/project)

CIOB in Scotland Sub-Contractor of the Year

This is for Sub Contractors who have demonstrated excellence in their work, the industry and amongst their peers. Specifically, we encourage those that have made a real difference to the business or projects they have been involved with.

You can be entered by your Client. We will look for evidence of your contribution within the timeframe of the last 12 months.

This award is free to enter and the following criteria will be used to assess entries:

Why do you wish to nominate this candidate? (max 500 words)

- Judges will look for:
 - Details of one specific project / site the Sub-contractor has delivered.
 - Any exceptional achievements throughout the term of the contract.
 - How has this Sub-contractor made a mark on the Client, industry and the wider community where the project was delivered?
 - Why is this Sub Contractor different from others in a similar position? What makes them stand out in a business?
 - How does this Sub Contractor demonstrate excellence in their work, industry, amongst their competitors and within society?
 - Testimonials – from third parties that have worked with this Sub Contractor.

Supporting documentation – 1 image file (1 of candidate and up to 5 of site/project)

CIOB in Scotland Open Award*

This award to be made to an active contributor to the CIOB in Scotland, associated with and highly respected in the Built Environment and deemed to have made a significant contribution to the Institute. The candidate should be actively engaged in the building process. Building education or building research.

This award is given solely by the agreement of the Hub committees in Scotland and is not open to external nominations.

Nominations should be made to the Regional Manager, Lynne McKay, by Hub Chair or members of the Hub committee. Those nominating the candidate should ensure that sufficient written evidence is produced to support their nominee on the assumption that the person is unknown to the committee.

To avoid disappointment the nomination and deliberation processes are confidential. The nominees should not be approached at any stage except by the Judging Panel Co-Ordinator.

A candidate who has not been successful at the first nomination may be nominated on subsequent occasions.

*This award is not judged by a panel but by committee decision.

Scottish Trailblazer of the Year

The Scottish Trailblazer of the Year award is for those who have been in the construction industry for 7 years or less and demonstrated excellence in their work, the industry and amongst their peers. Specifically, we encourage those that have made a real difference to the business or projects they have been involved with.

You can be entered by your employer. We will look for evidence of your contribution within the timeframe of the last 12 months.

This award is free to enter and the following criteria will be used to assess entries:

Why do you wish to nominate this candidate? (max 500 words)

- Judges will look for:
 - Evidence of being part of the built environment for a period of less than 7 years.
 - Role of the candidate.
 - Career achievements to date.
 - How has this candidate made a mark on the employer, industry and their colleagues?
 - Why is this candidate different from others in a similar position? What makes them stand out in a business?
 - How does this candidate demonstrate excellence in their work, industry, amongst their peers and within society?
 - Testimonials – from third parties that have worked with this candidate.

Supporting documentation – 1 image file of candidate

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